

# **Regulations on Teaching Hours for Faculty Members, Department of Environmental Engineering, National Cheng Kung University**

Approved at the 361st Department Affairs Meeting on June 7, 2017

## **Article 1**

These regulations are established in accordance with the "National Cheng Kung University Directions for the Administration of Payments for Teaching Hours and Thesis/Dissertation Advising " approved on March 7, 2017, to govern the teaching hours of full-time faculty members (hereinafter referred to as “faculty”) in the Department of Environmental Engineering.

## **Article 2**

Each faculty member is required to teach at least one course per semester. As a general principle, the total teaching load should amount to 14 teaching hours per academic year (excluding courses offered in in-service master's programs).

## **Article 3**

To maintain a balance between teaching and research, and without increasing departmental expenditure or affecting course offerings and student enrollment, faculty members with outstanding performance in academic research, education, or industry-academia collaboration may apply for a reduction in teaching hours. This reduction is based on verifiable research or collaboration achievements, subject to approval by the Department Curriculum Committee, College Curriculum Committee, and final endorsement by the Dean of Academic Affairs. However, the minimum teaching load shall not be less than 9 hours per academic year. The criteria for reduction are as follows:

1. For each research project (including industry-academia projects) undertaken within the past two years, one teaching hour per year may be deducted. The maximum deduction is 2 hours per academic year.
2. For each SCI journal paper published within the past two years, if the journal's impact factor ranking is within the top 50% of its field category (or recognized as a high-quality journal by the National Science and Technology Council), 1 hour per year may be deducted.
  - ✧ Papers published in Science or Nature may be used to deduct 2 hours per year.
  - ✧ The maximum deduction under this criterion is 2 hours per academic year.
3. Professors who receive special honors (e.g., Distinguished Professor, Outstanding Research, or Industry-Academia Awards) may deduct up to 2 hours per semester during the award period.
4. Faculty members who receive teaching excellence awards may deduct:
  - ✧ 1 hour per semester for college-level awards,

- ✧ 2 hours per semester for university-level awards.

The deduction begins in the semester following the award and lasts for a period of two years.

5. Faculty serving as Editors-in-Chief or Associate Editors of major international academic journals may deduct up to 2 hours per semester.
6. Faculty who receive university-level awards for excellence or improvement in industry-academia collaboration may deduct up to 1 hour per semester.

#### **Article 4**

Any matters not covered in these regulations shall be handled in accordance with the "Principles on Teaching Hours and Compensation for Excess Hours and Thesis Supervision" approved on March 7, 2017.

#### **Article 5**

These regulations shall be implemented upon approval by the Department Affairs Meeting. The same applies to any future amendments.